

**STATE LIBRARY OF LOUISIANA
BOARD OF COMMISSIONERS MEETING
May 16, 2019
Baton Rouge, La
10 am**

CALL TO ORDER

The State Library Board of Commissioners meeting was called to order by Chair, Georgia Brown. Additional members in attendance included Louis Covington, David Johnson Evelyn Valore, and Gail Waters. Absent from the meeting was Lee James and Argiro Morgan. Rebecca Hamilton was present as Executive Secretary.

APPROVAL OF AGENDA

Georgia Brown called for a motion to approve and adopt the agenda as presented. Motion was offered by Gail Waters and seconded by David Johnson and unanimously carried.

MINUTES

On a motion offered by David Johnson and seconded by Evelyn Valore, the minutes were approved.

QUARTERLY REPORT OF THE SECRETARY

Hamilton directed members to the departmental quarterly reports which highlighted key events and initiatives of each department. As in previous quarters, Hamilton reported that usage of the State Library in virtually every department is steadily increasing. Additionally, calls for help and requests for information coming from the public libraries as well as parish elected officials has almost doubled, which means staff are providing more support for clients than almost ever before while staffing is at an all- time low. We are currently at 41 employees doing the work of 78 positions.

Hamilton recommended that members look over the quarterly reports and if they note specific accomplishments that stand out to them by State Library employees, to feel free to contact the heads of departments to offer plaudits. She further said that it would mean a lot to staff to get some recognition from the board. She will provide a staff list with email addresses at the next board meeting.

The Quarterly Report of the Secretary was handed out to members as Hamilton brought attention to the budget update, as well as staffing update and conferences/special meetings. A staffing update was given showing Troy Morris as the new IT Director and Meg Placke as the new Deputy Assistant Secretary. Hamilton also pointed out that she has submitted and will be submitting more “requests to fill” for jobs that will become vacant with promotions as well as for those that have been vacant for some time but that also have been approved by the legislature to be filled, including the Public Information Officer position. Johnson and

Brown noted that this particular position is critical and they were pleased to see that it has been approved to be filled. Hamilton clarified that the position still has to be approved by the Lt. Governor in order to fill it. She indicated that all of the agencies within CRT as well as the Office of the Lt. Governor have been able to fill vacant communications positions so she felt confident that the Lt. Governor would approve one for the State Library especially since the person on the State Library staff given the responsibility for drafting press releases will be leaving in July.

The expiration of Georgia Brown's term was discussed. The board asked Brown if she would seek reappointment and she indicated that she would like to serve another term. The board asked Hamilton to submit a letter to the appropriate person working for the Lt. Governor requesting such.

OLD BUSINESS

None

NEW BUSINESS

The next meeting will be Thursday, August 1 at the State Library at 10 am.

ADJOURNMENT

Brown made motion to adjourn and Waters and Johnson approved. There was no further business to discuss and the meeting adjourned at 11:30 am.

Respectfully Submitted,

Rebecca Hamilton, Secretary
State Library Board of Commissioners

Georgia Brown, Chair
State Library Board of Commissioners